WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

Tender Document for

" Supply & Delivery of Tit-Bit Items at Kasba 220 KV Sub-Station required for different Sub-Stations under Kasba Area Office WBSETCL "

NIT No. KAO/ELECTRICAL/TIT-BIT MATERIALS/2025-26/19 DTD:02.03.2026

Section I – V
Notice Inviting Tender (NIT)
Instruction to Bidders (ITB)
General Purchase Conditions of Contract (GPC)
Technical Specifications & Annexure

WBSETCL

Office of the Area Manager
Kasba Area Office
21, CHOWBAGA ROAD, PO & PS: TILJALA, KOLKATA-700039
Email ID: kasbaareatcl@gmail.com

These documents are meant for the exclusive purpose of bidding against this NIT and shall not be transferred, reproduced or otherwise used for purposes other than that for which they are specifically issued.

Contents

Section I - NOTICE INVITING e-TENDER....4
Section II - INSTRUCTION TO BIDDERS 10
ITB. 1. Responsibility of bidders 10
ITB. 2. Qualifying Requirements 10
ITB. 3. Site visit 10
ITB. 4. Process to be confidential 11
ITB. 5. Clarifications on bidding documents 11
ITB. 6. Amendment of bidding documents 11
ITB. 7. Right to split Contract....11
ITB. 8. Language of the bid 11
ITB. 9. Documents constituting the bid 12
ITB. 10. Cost of bidding....13
ITB. 11. Bid Prices 13
ITB. 12. Period of validity of bids....14
ITB. 13. Bid Security 14
ITB. 14. Submission of bids....15
ITB. 15. Deadline for Submission of bids....16
ITB. 16. Withdrawal of bids....16
ITB. 17. Bid Opening....16
ITB. 18. Clarification on bids....17
ITB. 19. Correction of arithmetical errors in price bid 17
ITB. 20. Time Schedule 18
ITB. 21. Procedure of Evaluation of bids....18
ITB. 22. Letter of Award....18
ITB. 23. Signing of Contract Agreement 19
ITB. 24. Variations....19
ITB. 25. Corrupt or Fraudulent Practices 19
ITB. 26. Purchaser's right to accept any bid, and to reject any or all bids....20
ITB. 27. Pre-bid meeting....20
Section III – GENERAL PURCHASE CONDITIONS OF CONTRACT....19
GPC.1. Definitions 19
GPC.2. Governing Law 20
GPC.3. Disputes 20
GPC.4. Terms and Procedure for Payment 20
GPC.5. Specifications and Drawings 21
GPC.6. Performance Guarantee 21

GPC.7. Taxes, Duties an.d Other Levies....21
GPC.8. Patent rights & Royalties....22
GPC.9. Design and Engineering....23
GPC.10. Quality Assurance Plan....23
GPC.11. Packing....23
GPC.12. Inspection & Testing....24
GPC.13. Delivery....25
GPC.14. Removal of rejected Equipment / Materials and replacement....25
GPC.15. Risk Purchase....25
GPC.16. Liquidated Damages....26
GPC.17. Defects Liability....26
GPC.18. Compliance of regulations....27
GPC.19. Force Majeure....27
GPC.20. Termination....28
GPC.21. Assignment....28
Section IV – TECHNICAL SPECIFICATIONS....29
Section V – ANNEXURES....31
1. Bid Form 35
2. Price Schedule....39
3. Power of Attorney in favour of Signatory of the Bid....40
4. Qualification Criteria....41
5. Declaration regarding eligibility....44
6. Bid Security....45
SECTION VI-B....47
7. Contract Agreement....47
8. Letter of Award (LoA)....50
9. Bank Guarantee for Contract Performance....54
10. Proforma for Material Accounting & Reconciliation....56
11. Proforma of Indemnity Bond for "Purchaser Issued Materials"....58
12. Additional Information....63
(To be submitted before Pre-bid meeting in terms of ITB.9)....63
(NOT TO BE SUBMITTED WITH THE BID)....63
13. Proposed modifications....64
(To be submitted before Pre-bid meeting in terms of ITB.9)....64
(NOT TO BE SUBMITTED WITH THE BID)....64

WEST BENGAL STATE ELECTRICITY TRANSMISSION COMPANY LIMITED

(A Govt of West Bengal Enterprise)

Office of the Area Manager
Kasba Area Office
21, CHOWBAGA ROAD, PO & PS: TILJALA, KOLKATA-700039

DETAILED NOTICE INVITING TENDER

For

"Supply & Delivery of Tit-Bit Items at Kasba 220 KV Sub-Station required for different Sub-Stations under Kasba Area Office WBSET"

[Open Domestic Competitive Bidding]

NIT No. KAO/ELECTRICAL/TIT-BIT MATERIALS/2025-26/19 DTD:02.03.2026

0.0 WBSETCL invites single stage double folder bids from eligible and qualified bidders through e-tender for procurement of service as follows:

1.0 Brief scope of work:

Supply & Delivery of Tit-Bit Items at Kasba 220 KV Sub-Station required for different Sub-Stations under Kasba Area Office WBSETCL.

2.0 Detailed Specifications, scope of supply and terms and conditions of supply are given in the bidding documents, which are available at the online e-tendering portal **https://wbtenders.gov.in/** or **https://etender.wb.nic.in** as per the following schedule:

Bidding document No	:	**KAO/ELECTRICAL/TIT-BIT MATERIALS/2025-26/19 DTD:02.03.2026**
Name of work	:	**Supply & Delivery of Tit-Bit Items at Kasba 220 KV Sub-Station required for different Sub-Stations under Kasba Area Office WBSETCL.**
Estimated amount	:	**Rs. 8,78,701.16/- (Rupees Eight Lakh Seventy Eight Thousand Seven hundred One & Sixteen Paise Only) including G.S.T**
Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	:	**02.03.2026**
Documents download start date (Online)	:	**02.03.2026 at 06.00 P.M.**
Last Date of uploading of Pre Bid Querries	:	**05.03.2026 at 3.00 P.M.**
Pre Bid Meeting	:	**06.03.2026 at 3.00 P.M.**
Bid submission start date (On line)		**09.03.2026 from 09.00 A.M.**

Bid Submission closing (On line)	:	**24.03.2026 3:00 P.M.**
Last Date of submission of Bid Security Papers (Offline)—bid form as per Annexure 1 of Action VI A, original power of attorney as per Annexure 3 of Action VI A duly notarized, declaration as per Annexure 5 of Action VI A	:	**25.03.2026 up to 01.00 PM**
Opening of Techno-commercial bid (Online)	:	**30.03.2026 from 3:00 P.M.**
Opening of price bid	:	To be intimated later
Bid validity	:	90 days from the next date of bid opening.
Completion time of the work and services	:	**03 (Three)** months from the date of placement of LoA.
EMD	:	**Rs. 8,800=00/- (Rupees Eight Thousand Eight Hundred Only)**

In the event of e-filling, intending bidder may download the tender documents from the website https://etender.wb.nic.inor https://wbtenders.gov.in directly with the help of Digital Signature Certificate. Necessary cost of Bid Security as mentioned above is to be remitted online and also to be documented through e-filling or a **Bank Guarantee** from any scheduled commercial bank favoring WBSETCL which shall remain valid for a period of one hundred and eighty (180) days from the next day of bid opening date with a further claim period of thirty (30) days..

3.0 Uploading of bidding documents shall not automatically construe that the bidder fulfils the Qualifying Requirements which shall be determined during bid evaluation based on data/documents submitted by the bidder. No request for sending the bid documents by post or by Courier Service shall be entertained. Bid documents are not transferrable.

4.0 The purpose of the pre-bid meeting will be to clarify the scope of supply, and any issues regarding the bidding documents and the Technical Specifications, if raised at that stage by the bidders. The WBSETCL shall not be under any obligation to entertain /respond to suggestions made or to incorporate modifications sought for by the prospective bidders during the pre-bid meeting or thereafter.

5.0 **The bidder must offer full tendered quantity of the Materials. Bid submitted by the bidders for quantity less than the tendered quantity against any Group specified above shall be liable for rejection. Also, the Bidder must upload the BOQ satisfactorily in accordance with their offered item(s); otherwise, the bid may be summarily rejected.**

6.0 All bids shall remain valid up to a minimum period of ninety (90) days from the next day of price bid opening date.

All bids must be supported by **Bid Security (EMD)** for an amount of **Rs 8,800.00** [Rupees

Eight thousand Eight hundred only]. Details guidelines here under for submission of bid-security in online mode:

a. The bidder shall login to the e-Procurement portal of Government of West Bengal https://wbtenders.gov.in using his login Id and password.

b. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:

i. Net-banking through Payment Gateway.

ii. **Submission of EMD through BG:** For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG (i.e. **Bank Guarantee of an amount of Rs 8,800.00** [Rupees Eight thousand Eight hundred only]**with validity for a period of 180 days from the date of opening of Technical Bids with a claim period of another 90 days there after**) along with requisite testimonials for proportional EMD in the EMD exemption document upload section. Physical copy of BG shall be submitted within the stipulated date at the Office of **the SE & Area Manager , Kasba Area Office, New Administrative Building 2 n d Floor, 21, Chowbaga Road, PO & PS: Tiljala, Kolkata-700039.**

OR

iii. All bids must be supported by **Bid Security (EMD)** for an amount of All bids must be supported by **Bid Security (EMD)** for an amount of **Rs 8,800.00** [Rupees Eight thousand Eight hundred only]. . Details guidelines here under for submission of bid-security in online mode **with validity for a period of 180 days from the date of opening of Technical Bids with a claim period of another 90 days there after**) .Bidders must submit the **Bid security physically(in case of BG) within the stipulated date as above at the office of the SE & Area Manager , Kasba Area Office, New Administrative Building 2 n d Floor, 21, Chowbaga Road, PO & PS: Tiljala, Kolkata-700039 in** the **"Tender Box"**within the date as specified above and to be documented along with the bid and submitted online. Non submission of the acceptable bid security along with prescribed cost of bidding documents as specified here, in a sealed cover or submission of bid security and cost of bidding document of inadequate value shall be rejected by the WBSETCL and in such cases bids shall be considered as non-responsive

c. EMD amount can be paid either in online mode or submitted through Bank Guarantee (BG) in full. Partial payment through online mode and remaining submission through BG is not allowed.

d. GENERAL INSTRUCTIONS FOR ONLINE PAYMENT:

- The bidder will have to mandatorily pay through **Net-banking facility** once Net banking mode is opted for payment.

- Before submission of EMD amount through online mode, bidders will have to opt for tender cost/fees Exemption in e-tender portal and must upload scanned copy of the necessary Bank D.D/B.C. for Tender Cost.

- Only a single value can be entered as EMD amount in e-tender portal for each tender. However, in case tender has fixed EMD on line item (multiple items) basis, then, for

  the cases when actual EMD value calculated as per NIT by the bidder is less than the one mentioned in e-tender portal, bidders shall mandatorily opt for Exemption for payment of actual EMD amount and upload the requisite testimonials for proportional EMD and its proportional amount is to be paid in form BG/ online mode. By clicking Tender Fees/Cost exemption

- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

e. Refund/Settlement of EMD Amount:

- For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.

- For successful bid(s), EMD will be refunded from WBSETCL authority after completion of tendering process and following due procedures.

- The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

- For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 9836547320 and 8017094744 since payment gateway facility used by E-tender portal is maintained by ICICI.

OR

- **Refund/Settlement of EMD Amount as per the previous procedure.**

8.0 Bid shall be rejected by the WBSETCL if the bidder fails to submit original Bank Guarantee against Earnest Money Deposit (EMD) in case of Offline mode physically to the office of the **SE & Area Manager , Kasba Area Office, New Administrative Building 2 n d Floor, 21, Chowbaga Road, PO & PS: Tiljala, Kolkata-700039** in the **"Tender Box"**under sealed cover on or before the scheduled date & time as specified above

.

N.B.: ***The EMD value indicated in the e-tendering portal is only an ornamental value "1" and shall be read as indicated in Clause*** **Error! Reference source not found.** ***of the etailed NIT. Relevant Annexure-3c is to be submitted in the designated folder satisfactorily.***

3.0 **Qualifying Requirements for bidders:**

3.1. Following shall be the qualification requirements:

3.2.

a. Technical qualifying requirement:

1. The bidder should have the past experience of executing **supply & delivery of similar nature such as different maintenance materials of value not less than Rs. 5.28 lac including taxes** in the preceding 5(five) financial years under Central/State Government, or reputed power utilities of PSUs.

.b. Financial

Financial QR for the tender are as follows:

Net Worth:	Net Worth should be positive.
Liquid Asset:	**Rs 2.197 lac** Bidder should have liquid assets (L.A) and/or evidence of access to or availability of credit facilities of equivalent amount.
MAAT:	**Rs. 13.181 lac**

Note: 1.) MAAT: Minimum average annual turnover for the best three years out of the last five financial years.

2.) 'Liquid Asset' shall be as per the last audited accounts available.

3.3. The bidder shall furnish, as part of his bid, scanned copies of documents to be uploaded for establishing the bidder's qualifications. In particular, the following documents need to be uploaded by the bidder:

a. List of contracts for similar Works and supply executed in the past three years with copies of LOAs and execution status of each contract supported by client's certificate.

b. Audited Annual Accounts of the company for the last three (3) years (in case of companies)

or

IT Return duly acknowledged by the tax department for the last three (3) years (in case of bidders other than companies)

c. **Copies of Professional Tax Clearance Certificate, E.S.I and E.P.F registration numbers, PAN and/or TAN Card, Registration Certificate (Form GST REG - 06) issued under Goods and Services Tax Laws.**

3.4. In addition to above, the bidder shall also be required to meet the eligibility conditions and submit a declaration as per Annexure: 5 of Section VI-A of the bidding documents

3.5. Notwithstanding anything stated herein, WBSETCL reserves the right to inquire and review the bidder's capability and capacity to execute the Works and services

4.0 WBSETCL reserves the right to accept or reject any bid partly or fully or cancel the bidding process without assigning any reasons there for and in such case no bidder shall have any claim arising out of such action.

5.0 Address for seeking any clarifications on the bid documents :

Office of the Area Manager
Kasba Area Office
2ND FLOOR, 21, CHOWBAGA ROAD, PO & PS: TILJALA, KOLKATA-700039

EMAIL: kasbaareatcl@gmail.com || **PHONE NUMBER**: (033) 2981-2020, 2412-1532

Chakraborty
25/02/2026

Superintending Engineer (E) &
Area Manager, Kasba Area Office,
WBSETCL